	AMENDMENT OF SOLICITATION/MODIFICATION OF CON		T 1. CONTRACT		RACT ID CODE		PAGE OF PAGES	
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U.S. GENERAL SERVICES ADMINIST ENTERPRISE GWAC CENTER 9988 HIBERT STREET, SUITE 310 SAN DIEGO, CA 92131				para				
. Name and Address of Contractor (No., street, county,	State and ZIP Code		(x)	9A. AME	NOMENT OF SOLI	CITATION	4 NO.	
INTERNATIONAL BUSINESS MACHINE 6710 ROCKLEDGE DRIVE BETHESDA. MD 20817-1826	ES CORPORATION		· · · · · · · · · · · · · · · · · · ·	10A Mc	ED (SEE ITEM 11) COFICATION OF CO	ONTRAC		₹ Ng
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Modification PS04 is hereby issued to reflect the following changes:

- 1. Deobligate the MINIMUM CONTRACT GUARANTEE to the Basic Contract;
- 2. Revise URLs in Sections E.1, F.1, H.1, I.2;
- 3. Revise Section F.5 DELIVERABLES;
- 4. Revise Section G.2 AUTHORIZED USERS;
- 5. Revise Section G.9.5 Contract Access Fee (CAF) Remittance;
- 6. Revise Section G.9.7 Contractor Administrative Reporting;
- 7. Revise Section H.13.1 Contractor Webpage;
- 8. Insert a new 2nd paragraph to Section H.16 COST ACCOUNTING SYSTEM;
- 9. Update Section I.2 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998); and
- 10. Update Section I.2.1 ACQUISITION OF COMMERCIAL ITEMS
- 1) Section B.4 of the Basic Contract specified a MINIMUM CONTRACT GUARANTEE of \$2,500. As a result of the Task Order NNG10FB62D awarded to International Business Machines Corporation, April 2010, the minimum contract guarantee has been satisfied. Therefore, the government hereby deobligates the funded minimum contract guarantee of \$2,500.
- 2) Revise URLs in Sections E.1, F.1, H.1, I.2

Delete http://acqnet.gov/far/index.html.

Replace with https://www.acquisition.gov/far/index.html

Delete http://acqnet.gov/gsam/gsam.html

Replace with https://www.acquisition.gov/gsam/gsam.html



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- 4. Revise Section G.2 AUTHORIZED USERS;
- 5. Revise Section G.9.5 Contract Access Fee (CAF) Remittance;
- 6. Revise Section G.9.7 Contractor Administrative Reporting;
- 7. Revise Section H.13.1 Contractor Webpage;
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3) Revise the table in Section F.5 DELIVERABLES

ID	SECTION	DELIVERABLE TITLE	FREQUENCY	DELIVER TO
1	G.9.5	CAF Remittance	Remit the CAF to GSA in U.S. dollars within 30 calendar days after the end of the reporting quarter.	GSA via EFT
2	G.9.7	Contract Administrative Reporting	Order/Modification Data – Report all orders/modifications within 30 days of order acceptance/award;	GWAC Management Module (GMM)
			Purchase Data – Report purchase data from each accepted invoice within 30 calendar days after the end of the reporting quarter;	
			CAF Payment Data – Report each CAF payment remitted to GSA within 30 calendar days after the end of the reporting quarter.	
3	G.9.8.1	Annual Order Close- out Report	Annually on the anniversary of the Basic Contract award.	PCO via Alliant@gsa .gov
4	H.16	Cost Accounting and Earned Value Management Systems Checklist	Annually on the anniversary of the Basic Contract award.	PCO via Alliant@gsa .gov

4) Delete G.2 AUTHORIZED USERS in its entirety and replace with the following:

G.2 AUTHORIZED USERS

Pursuant to FAR 16.504(a)(4)(vi), only authorized users may place Orders under the Basic Contract. In order to qualify as an authorized user, a duly warranted Contracting Officer (as that term is defined in FAR 2.1) in good standing must have an appropriate delegation of authority from the Procuring Contracting Officer (PCO). For purposes of this Basic Contract, these authorized users are identified as Ordering Contracting Officers (OCOs).

This Basic Contract is for use by all Federal agencies, authorized Federal contractors, and others as listed in General Services Administration (GSA) Order ADM 4800.2F, ELIGIBILITY TO USE GSA SOURCES AND SUPPLY, September 17, 2009, as modified from time to time.

5) Delete G.9.5 Contract Access Fee (CAF) Remittance in its entirety and replace with the following:

G.9.5 Contract Access Fee (CAF) Remittance

The Contract Access Fee (CAF) reimburses GSA for the cost of operating the Alliant Program. The CAF percentage is set at the discretion of GSA and GSA maintains the unilateral right to change the percentage at any time, but not more than once per year. GSA will provide reasonable notice prior to the effective date of any change.

Contractors shall remit the CAF in U.S. dollars to GSA within 30 calendar days after the end of each calendar quarter for all invoice payments received during that calendar quarter. Where CAF for multiple invoice payments (on one or more Orders) is due, Contractors may consolidate the CAF owed into one payment.

Calendar Quarters

CAF Due Date

1 st Quarter January 1 st – March 31 st	April 30 th
2 nd Quarter April 1 st – June 30 th	July 30 th
3 rd Quarter July 1 st – September 30 th	October 30 th
4 th Quarter October 1 st – December 31 st	January 30 th

CAF payments are to be remitted via Electronic Funds Transfer ("EFT"). Contractors are authorized to pay with a check only until the GMM has been updated to accept electronic payments. If paying by check, each check shall be annotated with the corresponding Alliant contract number only, and the reporting quarter.

<u>Payment by check</u>: All GWAC checks must be made payable and remitted to the following address:

U.S. General Services Administration Government Wide Acquisition Contracts - GWACs P.O. Box 970027 St. Louis, MO 63197-0027

If necessary, the courier address is:

GSA Federal Acquisition Service Government Lockbox SL-MO-C2GL 1005 Convention Plaza (P.O. Box 970027) St. Louis, MO 63197-0027

GSA FAS reserves the right to unilaterally change such instructions as necessary, following notification to the Contractor.

Failure to remit the CAF in a timely manner will constitute a Basic Contract debt to the United States Government under the terms of FAR 32.6.

6) Delete G.9.7 Contractor Administrative Reporting in its entirety and replace with the following:

G.9.7 Contractor Administrative Reporting

The following defines the administrative reporting requirements under the Basic Contract. All of the reporting data specified here shall be provided electronically via the GWAC Management Module which can be accessed at http://itss.gsa.gov.

The types of reporting data required are as follows:

- (a) Order Award The contractor shall report all non IT Solution Shop (ITSS) Orders within thirty (30) calendar days of Order award. Award data includes, but is not limited to:
 - (1) Basic Contract Number
 - (2) Order Number
 - (3) Order Description (i.e. Type of Project)
 - (4) Predominant Contract Type (i.e. T&M, CPFF, FFP, etc.)
 - (5) Issuing Ordering Contracting Officer (OCO)
 - (6) Initial Period of Performance
 - (7) Award Date
 - (8) Award Obligated/Funded Amount

Order Award data issued through ITSS will automatically populate into the GWAC Management Module.

- (b) Modification Data The contractor shall report all non ITSS Modifications within thirty (30) calendar days from the date of each Modification. Modification data includes, but is not limited to:
 - (1) Basic Contract Number
 - (2) Order Number
 - (3) Modification Number
 - (4) Modification Description (i.e., Incremental Funding, Exercise Option, etc.)
 - (5) Issuing OCO
 - (6) Modification Period of Performance
 - (7) Modification Date
 - (8) Modification Obligated/Funded Amount

Modification data issued through ITSS will automatically populate into the GWAC Management Module.

- (c) Purchase Data The contractor shall report purchase data from each accepted invoice within 30 calendar days after the end of the reporting quarter. Purchase data includes, but is not limited to:
 - (1) Contractor Invoice Number
 - (2) Date Issued
 - (3) Itemized Charges categorized as follows:
 - (a) On-Site and Off-Site Labor Categories for T&M/Labor Hour (including non-Alliant/specialized labor categories)
 - (b) Cost Labor
 - (c) Fixed Price Labor
 - (d) Loaded Hourly Labor Rates or Direct Labor rates as applicable.
 - (e) Award/Fixed/Incentive Fees
 - (f) Travel
 - (g) Other Direct Costs (ODCs)
 - (h) Materials (for T&M)

Hybrid blends, e.g., fixed price/time & material, should report those items above as it relates to each of the respective task order types.

The GWAC Management Module categorized direct material and ODCs as defined in FAR 52.232-7 simply as ODCs.

(d) CAF Payment Data – The contractor shall report each CAF payment remitted to GSA within 30 calendar days after the end of the reporting quarter.

Calendar Quarters

CAF Reporting Date

1 st Quarter January 1 st – March 31 st	April 30 th
2 nd Quarter April 1 st – June 30 th	July 30 th
3 rd Quarter July 1 st – September 30 th	October 30 th
4 th Quarter October 1 st – December 31 st	January 30 th

CAF payment data includes, but is not limited to:

- (1) Trace Number (or Voucher/Check Number)
- (2) Total Remitted Amount
- (3) Remit Date
- (4) Amount applied to each Order Number (for the reported payment)

The Contractor shall convert all currency to U.S. dollars using the "Treasury Reporting Rates of Exchange," issued by the U.S. Department of Treasury, Financial Management Service.

7) Delete H.13.1 Contractor Webpage in its entirety and replace with the following:

H.13.1 Contractor Webpage

The Contractor shall develop and maintain a current, publicly available webpage accessible via the Internet throughout the period of performance of the Basic Contract and the Contractor's Orders through close-out. The webpage shall be prominently located on the website where other government contracts are listed. The purpose of the webpage is for the Contractor to communicate with potential customers regarding the Contractor's ability to provide world-class professional support services under the Basic Contract. At a minimum, this webpage must include the following items: the original Alliant Basic Contract award document SF26 and all Basic Contract modifications issued to date (within 30 calendar days from modification issuance), contractor DUNS number, prompt payment terms, contact information of Contractor's Program Manager and Contract Manager, a link to the Central Contractor Registration (CCR) webpage and a link to the GSA Alliant website.

This webpage must conform to the relevant accessibility standards referenced in Section 508 of the Rehabilitation Act (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998 (P.L. 105-220), August 7, 1998, Section 1194.22, Web-based Intranet and Internet Information and Applications.

8) Insert a new 2nd paragraph in Section H.16 COST ACCOUNTING SYSTEM.

H.16 COST ACCOUNTING SYSTEM

Contractors are required to have an adequate cost accounting system for Cost Reimbursement type Orders in accordance with FAR 16.301-3(a)(1). The Contractor must maintain a cost accounting system determined adequate for determining costs applicable to the contract by their cognizant auditing agency. The Contractor shall notify the PCO and designated OCOs for ongoing Orders, in writing, if there are any changes in the status of their cost accounting system and provide the reason(s) for the change.

Annually, on the anniversary of the Basic Contract award, the contractor shall complete the "Cost Accounting and Earned Value Management Systems Checklist", in Section J, Attachment 6, and transmit this completed checklist to the Alliant PCO at Alliant@gsa.gov. The contractor shall indicate the status on this checklist whether the DCAA/DCMA reviewed systems are adequate or inadequate, or as stated by DCAA/DCMA; list any and all cited deficiencies; and whether any changes to these systems have occurred since the last contract performance year. When status is changed to "Deficient", this status shall be noted on the checklist no later than 30 days from the DCAA/DCMA issuance date.

9) Update Section I.2 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998).

The following clauses are hereby updated and incorporated by reference:

CLAUSE NO.	TITLE	DATE	FP	COST	TM
52.203-13	Contractor Code of Business Ethics and Conduct	APR 2010	X	X	X
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JULY 2010	X	X	X
52.232-36 Payment By Third Party		FEB 2010	X	X	X
52.244-6	Subcontracts For Commercial Items	JUN 2010	X	X	X

10) Update Section I.2.1 Acquisition of Commercial Items.

The following clauses are hereby updated and incorporated by reference:

CLAUSE NO.	TITLE	DATE	FP	COST	TM
52.212-5	Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items	JUL 2010	X		X
52.212-5	Alternate II	APR 2010	X		X

All other contract terms and conditions remain unchanged.

CONTRACT: GS00Q09BGD0034 MODIFICATION NUMBER: PS04 PAGE 9 of 9

Section J ATTACHMENT 6 COST ACCOUNTING & EARNED VALUE MANAGEMENT SYSTEMS CHECKLIST

Contractor Name on DCA	A Reports:			
Alliant GWAC Number:		GS00Q09BGD		
	DCAA Audit Report No.	DCAA Audit Report Date	Status	Changed Since Previous Contract Performance Year (Y/N)
Cost Accounting System				
Labor Charging System				
Billing System				
Estimating System				
Purchasing System				
Compensation System				
Earned Value Management System				
Comments (if Deficiencies	s are noted):	,		
DCAA Point of Contact N Address Phone Number Email	ame (Current)			
DCMA Administrative Co Address Phone Number Email	ntracting Officer	Name (Current)		
I certify that the above star	tements are true.			
Name of Contractor Repre	esentative	Date Sign	ned	