

GENERAL INFORMATION

[REDACTED]

[REDACTED]

LIMITATION OF LIABILITY - INCREMENTAL FUNDING (NAVSUP 5252.232-9400)(JAN 1992)

[REDACTED]

The Line of Accounting information is hereby changed as follows:

[REDACTED]				
[REDACTED]				
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]

The Period of Performance of the following line items is hereby changed as follows:

CLIN/SLIN	From	To
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Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
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[REDACTED]		[REDACTED]				
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[REDACTED]		[REDACTED]				
		[REDACTED]				

[REDACTED]

[REDACTED]		[REDACTED]				
		[REDACTED]				

[REDACTED]

[REDACTED]

[REDACTED]		[REDACTED]				
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[REDACTED]		[REDACTED]				
		[REDACTED]				

[REDACTED]

[REDACTED]		[REDACTED]				
		[REDACTED]				

[REDACTED]

[REDACTED]		[REDACTED]				
		[REDACTED]				

[REDACTED]

[REDACTED]

[REDACTED]		[REDACTED]				
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[REDACTED]		[REDACTED]				
		[REDACTED]				
		[REDACTED]				
		[REDACTED]				
		[REDACTED]				
		[REDACTED]				

[REDACTED]

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

Performance Work Statement For Naval VAMOSC Tools Support

1.0 Performance Objective: Database Operations and Maintenance (Firm Fixed Price) (CLINs 5000, 5001, 5002, 8000 and 8001)

The contractor will operate and maintain the Naval VAMOSC tools databases. This includes completing the following sub-tasks and submitting the following deliverables on or before the dates specified. The government VAMOSC Program Manger (PM) will provide direction on the investigation and resolution of problems and data anomalies as they occur.

1.1 Collect raw source data annually, or quarterly and monthly

1.2 Test and evaluate raw source data

1.2.1 Verify and validate data

1.2.2 Investigate anomalies

1.2.3 Adjust/correct data

1.3 Translate data into useable format

1.4 Process data conforming with established cost structures

1.5 Test and evaluate processed data

1.5.1 Verify and validate data

1.5.2 Investigate anomalies

1.5.3 Adjust/correct data and/or processing methodology

1.5.4 Retest after changes have been made

1.6 Perform database administration

1.6.1 Administer database software

1.6.2 Establish and document plans and procedures

1.6.3 Perform database backups, retrieval, and archiving

1.6.4 Tune/troubleshoot databases

1.6.5 Manage database security (i.e., issue user credentials, etc.)

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- 1.6.6 Install system software upgrades
- 1.6.7 Evaluate database performance and recommend enhancements
- 1.6.8 Develop and monitor technical metrics for database operations and usage
- 1.7 Respond to customer data requests

Performance Thresholds - Deliverables for Task 1

- 1. Updated database administration plans and procedures
- 2. Develop/Update *VAMOSOC Test Plans and Test Procedures* documents
- 3. *Data and Documentation Release Schedule* for each release to include dates that data will be available for government testing. NCCA will approve schedule prior to implementation.
- 4. Annual database updates (no later than 30 March)
- 5. Quarterly database updates (target dates: by end of March, June, September, and December)
- 6. Weekly VAMOSOC technical metrics for operations and usage
- 7. Weekly user support metrics that describe assistance provided and scope of effort

Technical Performance Measures for Task 1

The contractor will be evaluated on the timeliness of accurate deliverables. The method of surveillance will be the review of deliverables by the government program office and its designated representatives. If services are performed and the contractor has met the stated performance objectives, the contractor will receive the rating of 4 or 5 based on the following scale:

- 1 - Unsatisfactory
- 2 - Marginal
- 3 - Meets most requirements
- 4 - Fully satisfactory
- 5 - Exceeds requirements

For Documentation Deliverables (items 1, 2, 3, and 6):

Measure: Timeliness of delivery

Standard: Documentation appears to be accurate and is delivered on or before mutually agreed upon target delivery date(s). Discrepancies are fixed within 10 business days of notification by

government program office.

For annual and quarterly database updates (items 4 and 5):

Measure: Timeliness of delivery based on the number of business days starting from collection of the last data source to the release of the database to NCCA for government testing in preparation for annual/quarterly releases:

Standards:

VAMOSOC Databases	Maximum Acceptable Number of Days
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█
[REDACTED]	█

Note: The above implies that no data resubmissions from source provider(s) are necessary. Source data is complete and has been approved for use by the government program office.

For customer data requests, item 7,

Measure: Timeliness of user support

Standards:

98% of new user account requests validated and accounts established within two business days.

99% of account renewal requests validated and accounts renewed within two business days.

98% of initial responses to user data requests/user questions issued within two business days. (Some requests may involve complicated or iterative research. The final response may be issued at a later time depending on research required. However, an initial response acknowledging the request must be sent to the user.)

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2.0 Performance Objective: Database Enhancement and Modernization – Cost Plus Fixed Fee (CLINs 4000, 40001, 4002, 7000 and 7001)

Required Efforts under Task 2.0 will be identified via Technical Directives issued by the TOM/COR.

The contractor will enhance the Navy VAMOSC tools databases to increase the breadth and depth of reporting coverage as well as improve the timeliness of reporting. The government PM will determine the nature and priority of enhancements. The contractor will assist in the exploration of customer requirements and data sources as approved and directed by the PM. The enhancements will be accomplished with the following sub-tasks and in accordance with a mutually agreed upon deliverable schedule.

2.1 Increase the breadth and depth of reporting coverage

2.1.1 Investigate and fully exploit current data sources

2.1.2 Investigate and incorporate new data sources

2.1.4 Investigate and incorporate new and expanded data (i.e., cost and non-cost) elements

2.1.5 Investigate and integrate linkage to DON appropriation/budget fields

2.2 Increase data timeliness (months after FY or quarter completion) and periodicity of reporting (quarterly or monthly vice annual) as permitted by data providers

2.2.1 Investigate and incorporate improved data sources

2.2.2 Investigate and incorporate improved collection procedures

2.3 Increase database performance: See Item 1.6.7

2.4 Develop capability to create VAMOSC data sets in a pre-defined format that is compatible with the Operating and Support Cost Analysis Model (OSCAM).

2.5 Further expand VAMOSC databases, creating related analysis/modeling capability within VAMOSC environment.

Performance Thresholds - Deliverables for Task 2

1. Recommendations for follow-on enhancements/improvements and status

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(Present at quarterly status brief)

2. Implementation of approved enhancements/improvements to the database

(Include in annual data release, no later than 30 March)

3. Implementation of agreed-upon analysis/modeling capability

4. VAMOSC quality metrics

Technical Performance Measures for Task 2

The contractor will be evaluated on the timeliness of accurate deliverables. The method of surveillance will be the review of deliverables by the government program office and its designated representatives. If services are performed and the contractor has met the stated performance objectives, the contractor will receive the rating of 4 or 5 based on the following scale:

1 - Unsatisfactory

2 - Marginal

3 - Meets most requirements

4 - Fully satisfactory

5 - Exceeds requirements

Measure: Timeliness of delivery

Standard: Deliverables appear to be accurate and are delivered on or before mutually agreed upon target delivery date(s). Discrepancies are fixed within 15 business days of notification by government program office.

3.0 Performance Objective: VAMOSC Information Technology (IT) Support (Firm Fixed Price) (CLINs 5000, 5001, 5002, 8000 and 8001)

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The contractor will provide system administration support for the VAMOSC IT system, including Information Assurance support safeguards and procedures in accordance with the applicable DoD and DON regulations and instructions. The contractor will provide efficient and effective operation of the IT system with minimal downtime. The contractor will evaluate and report system performance, problems, usage and enhancement status, in accordance with the deliverable schedule.

The contractor will perform Webmaster responsibilities for the VAMOSC web sites, providing maintenance, updates, and enhancements in accordance with DoD and DON Web Presence policies. NCCA personnel will retain access to the software used to control the websites and will approve all changes to the sites before they are made. The contractor shall also develop an IT Roadmap for the VAMOSC program, outlining planned technological changes and hardware refreshment. The contractor shall make required system changes in accordance with the approved IT Roadmap.

- 3.1 Maintain system administration plans and procedures
- 3.2 Perform operating system/hardware maintenance and upgrades
- 3.3 Perform system backups and retrievals
- 3.4 Troubleshoot operating system/hardware
- 3.5 Install software patches
- 3.6 Monitor and evaluate system performance
- 3.7 Recommend and implement enhancements
- 3.8 Establish and maintain VAMOSC user accounts in accordance with NCCA user access policy
- 3.9 Maintain, update, and enhance the VAMOSC websites.
- 3.10 Develop a VAMOSC IT Roadmap.
- 3.11 Make required system changes in accordance with approved IT Roadmap document.
- 3.12 Develop and monitor metrics for data quality, including but not limited to database characteristics such as depth, breadth and accuracy.

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Performance Thresholds - Deliverables for Task 3

1. Annual Contingency Plan test
2. Quarterly IT system backups
3. Monthly vulnerability scans and IA documentation reviews/updates
4. Monthly PII storage/handling reviews
5. Monthly privileged account maintenance and IT/IA form submissions
6. Updated, well-functioning VAMOSOC websites
7. VAMOSOC IT Roadmap document
8. Updated System Description document reflecting all changes
9. Weekly and monthly system and user metrics

Technical Performance Measures for Task 3

The contractor will be evaluated on the timeliness of accurate deliverables. The method of surveillance will be the review of deliverables by the government program office and its designated representatives. If services are performed and the contractor has met the stated performance objectives, the contractor will receive the rating of 4 or 5 based on the following scale:

- 1 - Unsatisfactory
- 2 - Marginal
- 3 - Meets most requirements
- 4 - Fully satisfactory
- 5 - Exceeds requirements

Measure: Timeliness of delivery

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Standard: Deliverables appear to be accurate and are delivered on or before mutually agreed upon target delivery date(s). Discrepancies are fixed within 10 business days of notification by the government program office.

4.0 Performance Objective: Documentation Update (Firm Fixed Price) (CLINs 5000, 5001, 5002, 8000 and 8001)

The contractor will document the VAMOSC databases and provide training material. The following documents will be prepared and updated as necessary in accordance with common AIS industry standards, the deliverable schedule, and subject to PM approval.

4.1 Develop/Update *User Manuals* and associated user documentation

4.2 Update and expand on-line tutorials

4.3 Develop/Update training course curriculum and course materials.

Performance Thresholds - Deliverables for Task 4

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1. Necessary updates of *User Manuals* for all universes (no later than 30 March and as necessary to reflect any database changes)
2. Updates of on-line training modules based on PM's direction (as necessary to reflect any database changes)
3. Necessary updates of training course curriculum and course materials based on PM's direction

Technical Performance Measures for Task 4

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The contractor will be evaluated on the timeliness of accurate deliverables. The method of surveillance will be the review of deliverables by the government program office and its designated representatives. If services are performed and the contractor has met the stated performance objectives, the contractor will receive the rating of 4 or 5 based on the following scale:

- 1 - Unsatisfactory
- 2 - Marginal
- 3 - Meets most requirements
- 4 - Fully satisfactory
- 5 - Exceeds requirements

Measure: Timeliness of delivery

Standard: Deliverables appear to be accurate and are delivered on or before mutually agreed upon target delivery date(s). Discrepancies are fixed within 10 business days of notification by government program office.

5.0 Performance Objective: VAMOSC User Conferences/Training Sessions Support (Firm Fixed Price) (CLINs 5000, 5001, 5002, 8000 and 8001)

The contractor will provide logistical support to the program office in hosting user conferences and conducting user training. The conferences will provide in-depth coverage on current database enhancements and system improvements, known data issues/limitations, and a forum for the exchange of ideas. Training sessions will provide hands-on experience for new and experienced VAMOSC users. No more than three conferences/training sessions will be conducted during the year. The specific schedule will be directed by the PM. The contractor will provide electronic presentations and conference materials as required.

5.1 Develop VAMOSC presentations in Microsoft PowerPoint format for conferences/training presentations coordinating with the government program office.

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5.2 Prepare handouts of the presentations for conference attendees.

5.3 Prepare training presentations and materials.

5.4 Administer online registration for the conference.

5.5 Send electronic messages and announcements to conference registrants.

5.6 Archive conference presentations to the VAMOSOC web site.

Performance Thresholds - Deliverables for Task 5

1. PowerPoint presentations in electronic format
2. Hardcopies of PowerPoint presentations

Technical Performance Measures for Task 5

The contractor will be evaluated on the timeliness of accurate, understandable deliverables. The method of surveillance will be the review of deliverables by the government program office and its designated representatives. If services are performed and the contractor has met the stated performance objectives, the contractor will receive the rating of 4 or 5 based on the following scale:

- 1 - Unsatisfactory
- 2 - Marginal
- 3 - Meets most requirements
- 4 - Fully satisfactory
- 5 - Exceeds requirements

Measure: Timeliness of delivery

Standard: Deliverables appear to be accurate and are delivered on or before mutually agreed upon target delivery date(s). Discrepancies are fixed within 5 business days prior to the

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conference or training event.

6.0 Performance Objective: Special Analyses – Cost Plus Fixed Fee (CLINs 4000, 4001, 4002, 7000 and 7001)

Required Efforts under Task 6.0 will be provided to the Contractor via Technical Directives issued by the TOM/COR.

The contractor will conduct special analyses similar to the following examples. These analyses will be directed by the PM as issues arise. This task will be accomplished as a level-of-effort in accordance with the RFP. Examples:

- Investigate statistical relationship between O&S cost and age, readiness, reliability, etc.
- Investigate impact of alternative maintenance philosophies (e.g., 2 vs. 3 level maintenance, organic vs. contractor logistics support, etc.)
- Investigate impact of technology insertion on O&S cost

Performance Thresholds - Deliverables for Task 6

A schedule and deliverables will be specified when an analysis effort is directed by the VAMOSC PM.

Technical Performance Measures for Task 6

The contractor will be evaluated on the timeliness of accurate deliverables. The method of surveillance will be the review of deliverables by the government program office and its designated representatives. If services are performed and the contractor has met the stated performance objectives, the contractor will receive the rating of 4 or 5 based on the following scale:

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- 1 - Unsatisfactory
- 2 - Marginal
- 3 - Meets most requirements
- 4 - Fully satisfactory
- 5 - Exceeds requirements

Measure: Timeliness of delivery

Standard: Deliverables appear to be accurate and are delivered on or before mutually agreed upon target delivery date(s). Discrepancies are fixed within 10 business days of notification by government program office.

Deliverables Applicable to all Tasks

1. Provide a work plan for completing all tasks and deliverables. Due one month after award.
2. Maintain status of all tasks on monthly basis. Relay the following information to the government program office electronically: database usage statistics, accomplishments, status of deliverables, problems requiring NCCA intervention, issues, resources expended, and future plans.
3. Present quarterly status briefing of all tasks. Include a review of monthly accomplishments, status of deliverables, enhancements, recommendations, and significant issues. Also include plans for upcoming short-term and long-term efforts.

REIMBURSEMENT OF TRAVEL COSTS (OCT 1998)

(a) Travel

(1) Area of Travel. Performance under this contract may require travel by contractor personnel. If travel, domestic or overseas, is required, the contractor is responsible for making all needed arrangements for his personnel. This includes but is not limited to the following:

Medical Examinations

Immunization

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Passports, visas, etc.

Security Clearances

All contractor personnel required to perform work on any U.S. Navy vessel will have to obtain boarding authorization from the Commanding Officer of the vessel prior to boarding.

(2) Travel Policy. The Government will reimburse the contractor for allowable travel costs incurred by the contractor in performance of the contract and determined to be in accordance with FAR subpart 31.2, subject to the following provisions:

Travel required for tasks assigned under this contract shall be governed in accordance with rules set forth for temporary duty travel in FAR 31.205-46.

(3) Travel. Travel, subsistence, and associated labor charges for travel time are authorized, whenever a task assignment requires work to be accomplished at a temporary alternate worksite.

Travel performed for personal convenience and daily travel to and from work at contractor's facility will not be reimbursed.

(4) Per Diem. Per diem for travel on work assigned under this contract will be reimbursed to employees consistent with company policy, but not to exceed the amount authorized in the Department of Defense Joint Travel Regulations.

(5) Shipboard Stays. Whenever work assignments require temporary duty aboard a Government ship, the contractor will be reimbursed at the per diem rates identified in paragraphs C8101.2C or C81181.3B(6) of the DOD Joint Travel Regulations, Volume 2.

(6) Air/Rail Travel. In rendering the services, the contractor shall be reimbursed for the actual costs of transportation incurred by its personnel not to exceed the cost of tourist class rail, or plane fare, to the extent that such transportation is necessary for the performance of the services hereunder and is authorized by the Ordering Officer. Such authorization by the Ordering Officer shall be indicated in the order or in some other suitable written form.

NOTE: To the maximum extent practicable without the impairment of the effectiveness of the mission, transportation shall be tourist class. In the event that only first class travel is available, it will be allowed, provided justification therefore is fully documented and warranted.

(7) Private Automobile. The use of privately owned conveyance within the continental United States by the traveler will be reimbursed to the contractor at the mileage rate allowed by Joint Travel Regulations. Authorization for the use of privately owned conveyance shall be indicated on the order. Distances traveled between points shall be shown in standard highway mileage guides. Any deviations from distance shown in such standard mileage guides shall be explained by the traveler on his expense sheet.

(8) Car Rental. The contractor shall be entitled to reimbursement for car rental, exclusive of mileage charges, as authorized by each order, when the services are required to be performed outside the normal commuting distance from the contractor's facilities. Car rental for TDY teams will be limited to a rate of one car for every four (4) persons on TDY at one site.

(End of Provision)

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SECTION D PACKAGING AND MARKING

Not Applicable

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SECTION E INSPECTION AND ACCEPTANCE

The Task Order Manager identified in Section G is the only person empowered to accept work under this task order. Upon completion of all work and final submission of all data, the contractor's Senior Technical Representative shall prepare and sign a Certificate of Final Acceptance memorandum, and submit it to the TOM for signature. The Contractor shall include the fully signed memorandum with the final invoice.

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SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	6/16/2011 - 6/15/2012
4001	6/16/2012 - 6/15/2013
4002	6/16/2013 - 6/15/2014
5000	6/16/2011 - 6/15/2012
5001	6/16/2012 - 6/15/2013
5002	6/16/2013 - 6/15/2014
6000	6/16/2011 - 6/15/2012
6001	6/16/2012 - 6/15/2013
6002	6/16/2013 - 6/15/2014
7000	6/16/2014 - 6/15/2015
8000	6/16/2014 - 6/15/2015
9000	6/16/2014 - 6/15/2015

CLIN - DELIVERIES OR PERFORMANCE

DELIVERY OF DATA (FISC DET PHILA) (OCT 1992)

Place and time of delivery of data shall be as specified on the DD Form 1423 (Contract Data Requirements List) which is an exhibit to this contract, unless delivery is deferred at the Government's option by written order of the Contracting Officer.

The periods of performance for the following Items are as follows:

4000	6/16/2011 - 6/15/2012
4001	6/16/2012 - 6/15/2013
4002	6/16/2013 - 6/15/2014
5000	6/16/2011 - 6/15/2012
5001	6/16/2012 - 6/15/2013
5002	6/16/2013 - 6/15/2014
6000	6/16/2011 - 6/15/2012
6001	6/16/2012 - 6/15/2013
6002	6/16/2013 - 6/15/2014
7000	6/16/2014 - 6/15/2015
8000	6/16/2014 - 6/15/2015
9000	6/16/2014 - 6/15/2015

The periods of performance for the following Option Items are as follows:

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7001

6/16/2015 - 6/15/2016

8001

6/16/2015 - 6/15/2016

9001

6/16/2015 - 6/15/2016

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SECTION G CONTRACT ADMINISTRATION DATA



SUP 5252.232-9402 INVOICING AND PAYMENT (WAWF) INSTRUCTIONS (April 2008)

(a) Invoices for goods received or services rendered under this contract shall be submitted electronically through Wide Area Work Flow -- Receipt and Acceptance (WAWF):

(1) The vendor shall have their cage code activated by calling 866-618-5988. Once activated, the vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the Internet at <http://www.wawftraining.com>. Additional support can be obtained by calling the NAVY WAWF Assistance Line: 1-800-559-WAWF (9293).

(2) WAWF Vendor "Quick Reference" Guides are located at the following web site: <http://www.acquisition.navy.mil/navyaos/content/view/full/3521>.

(3) Select the invoice type within WAWF as specified below. Back up documentation (such as timesheets, receiving reports etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF. Total limit for each file is not to exceed 2MB. Multiple attachments are allowed.

(b) The following information, regarding invoice routing DODAAC's, must be entered for completion of the invoice in WAWF:

	Routing Table	Contracting Officer Notes
WAWF Invoice Type	Cost Voucher	-- Select 2-in-1 for FFP Services Only. -- Select Combo for Supplies, or Supplies AND FFP Services. -- Select Cost Voucher for all Cost Type Contracts. If none of the above applies, please call 1-800-559-WAWF (9293).
Contract Number	N00178-05-D-4364-EX05	-(Enter Contract Number)
Delivery Order Number		-(Enter DO Number)
Issuing Office DODAAC	N00189	-(Enter DODAAC of the activity issuing the contact.)
Admin Office DODAAC	S2101A	-(Enter Contract Admin Office DODAAC)
Inspector DODAAC (usually only used when Inspector & Acceptor are different people)		-(Enter Inspector DODAAC (plus extension if applicable.))
Ship To DoDAAC (for Combo),	N68864	-(Enter DODAAC (plus extension, if applicable.))

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Service Acceptor DODAAC (for 2 in 1), Service Approver DODAAC (Cost Voucher)		
Acceptance At Other		<i>-(Enter Other Acceptance Address if different from above (plus extension if applicable))</i>
Local Processing Office (Certifier)	N68864	<i>- Enter LPO DODAAC (Local Admin) (plus extension, if applicable)) or leave blank.</i>
DCAA Office DODAAC (Used on Cost Voucher's only)	HAA661	<i>-(Enter DCAA Office DODAAC when Applicable)</i> <i>- Check on DCAA website: www.dcaa.mil/</i>
Paying Office DODAAC	N68892	<i>- Enter Paying Office DODAAC located on Contract.)</i>
Acceptor/COR Email Address	[REDACTED]	<i>-(Enter the Acceptor Email address for this Contract if applicable)</i>

(c) Contractors approved by DCAA for direct billing will not process vouchers through DCAA, but may submit directly to DFAS. Vendors MUST still provide a copy of the invoice and any applicable documentation that supports payment to the Acceptor/Contracting Officer's Representative (COR) if applicable. Additionally, a copy of the invoice(s) and attachment(s) at time of submission in WAWF must also be provided to each point of contact identified in section (d) of this clause by email. If the invoice and/or receiving report are delivered in the email as an attachment it must be provided as a .PDF, Microsoft Office product or other mutually agreed upon form between the Contracting Officer and vendor.

(d) For each invoice / cost voucher submitted for payment, the contractor shall include the following email addresses for the WAWF automated invoice notification to the following points of contact:

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

LIMITATION OF LIABILITY - INCREMENTAL FUNDING (NAVSUP 5252.232-9400) (JAN 1992)

[REDACTED]

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[REDACTED]

[REDACTED] [REDACTED] [REDACTED]
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SECTION H SPECIAL CONTRACT REQUIREMENTS

COST LIMITATION CEILINGS ON INDIRECT RATES (FISC DET PHILA) (OCT 1992)

If an offeror proposes cost limitation ceilings on indirect rates the offeror is advised that the Government may evaluate the offeror's cost proposal accordingly. The decision to propose cost limitation ceilings is the offeror's decision. In the event the offeror proposes indirect rate limitations, these same ceiling rate limitations may be incorporated into any resultant contract without discussion. Under any cost reimbursement contract, the indirect rates billed shall be limited to the ceiling rate(s) identified in the contract. Any costs incurred above ceiling rates are not allowable.

APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE (FISC DET PHILA) (OCT 1992)

(a) The Contracting Officer hereby designates the following individual as Contracting Officer's Representative(s) (COR) for this contract:




TELEPHONE NUMBER

(b) In the absence of the COR named above, all responsibilities and functions assigned to the COR shall be the responsibility of the alternate COR acting on behalf of the COR. The Contracting Officer hereby appoints the following individual as the alternate COR:

_____TBD_____

NAME

CODE

MAIL ADDRESS

TELEPHONE NUMBER

(c) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion as necessary with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to take any action, either directly or indirectly, that would change the pricing, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract (or delivery/task order), or to direct the accomplishment of effort which goes beyond the scope of the statement of work in the contract (or delivery/task order).

(d) It is emphasized that only a Contracting officer has the authority to modify the terms of the contract, therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. When/if, in the opinion of the contractor, an effort outside the existing scope of the contract (or delivery/task order) is requested, the contractor shall promptly notify the PCO in writing. No action shall be taken by the contractor under such direction unless the PCO or ACO has issued a contractual change or otherwise resolved the issue.

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TECHNICAL DIRECTION (NAVSUP 5252.242-9402) (FEB 1999)

This Clause applies to CLINS 4000, 4001, 4002, 7000, and 7001.

(a) When necessary, technical direction or clarification concerning the details of specific tasks set forth in the contract shall be given through issuance of Technical Direction Letters (TDLs) by the Contracting Officer's Representative (COR).

(b) Each TDL shall be in writing and shall include, as a minimum, the following information:

- (1) Date of TDL;
- (2) Contract and TDL number;
- (3) Reference to the relevant section or item in the statement of work;
- (4) Signature of COR;
- (5) A copy shall be sent to the Contracting Officer for review.

(c) Each TDL issued hereunder are subject to the terms and conditions of this contract; and in no event shall technical directions constitute an assignment of new work or changes of such nature as to justify any adjustment to the fixed fee, estimated costs, or delivery terms under the contract. In the event of a conflict between a TDL and this contract, the contract shall control.

(d) When, in the opinion of the contractor, a technical direction calls for effort outside the contract statement of work, the Contractor shall notify the COR and the Contracting Officer thereof in writing within two (2) working days of having received the technical direction in question. The Contractor shall undertake no performance to comply with the technical direction until the matter has been resolved by the Contracting Officer through formal contract modification or other appropriate action.

(e) Oral technical directions may be given by the COR only in emergency circumstances, and provided that any oral technical direction is reduced to writing by the COR within two (2) working days of its issuance.

(f) Amendment to a TDL shall be in writing and shall include the information set forth in paragraph (b) above. A TDL may be amended orally only by the COR in emergencies; oral amendments shall be confirmed in writing within two (2) working days from the time of the oral communication amending the TDL by a TDL modification.

(g) Any effort undertaken by the Contractor pursuant to oral or written technical directions issued other than in accordance with the provisions herein shall be at the Contractor's risk of not recovering related costs incurred and corresponding proportionate amount of fixed fee, if any.

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SECTION I CONTRACT CLAUSES

NOTE: ALL PROVISIONS OF SECTION I OF THE BASIC CONTRACT APPLY TO THIS TASK ORDER (UNLESS OTHERWISE SPECIFIED IN THE TASK ORDER) PLUS THE FOLLOWING (PROVIDED IN FULL TEXT).

CLAUSES – ALL CONTRACT TYPES

THE FOLLOWING CONTRACT CLAUSES ARE HEREBY INCORPORATED BY REFERENCE:

252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUEST (MAR 2007)

NOTE: THE CLAUSES SHOWN ABOVE ARE REQUIRED FOR ALL CONTRACT TYPES. THOSE CLAUSES LISTED BELOW SHALL BE INCLUDED IN ALL CONTRACT TYPES WHEN APPLICABLE. THE NEGOTIATOR SHALL REVIEW THOSE CLAUSES LISTED BELOW AND DELETE ALL CLAUSES THAT ARE NOT APPLICABLE. CLAUSE USAGES CAN BE FOUND IN THE APPLICABLE REGULATION OR THE FAR/DFARS USAGE GUIDES.

CLAUSES - FIXED-PRICE SERVICE

THE FOLLOWING CONTRACT CLAUSES ARE HEREBY INCORPORATED BY REFERENCE:

CLAUSE NO	TITLE
52.232-1	PAYMENTS (APR 1984)

NOTE: THE CLAUSES SHOWN ABOVE ARE REQUIRED FOR FIXED-PRICE SERVICE CONTRACTS. THOSE CLAUSES LISTED BELOW SHALL BE INCLUDED IN FIXED-PRICE SERVICE CONTRACTS WHEN APPLICABLE. THE NEGOTIATOR SHALL REVIEW THOSE CLAUSES LISTED BELOW AND DELETE ALL CLAUSES THAT ARE NOT APPLICABLE. CLAUSE USAGES CAN BE FOUND IN THE APPLICABLE REGULATION OR THE FAR/DFARS USAGE GUIDES.

252.201-7000 CONTRACTING OFFICER'S REPRESENTATIVE (DEC 1991)

CLAUSES - COST REIMBURSEMENT SERVICE

52.216-8	FIXED FEE (MAR 1997)
52.232-22	LIMITATION OF FUNDS (APR 1984)
52.246-25	LIMITATION OF LIABILITY-SERVICES (FEB 1997)

NOTE: THE CLAUSES SHOWN ABOVE ARE REQUIRED FOR ALL COST REIMBURSEMENT CONTRACTS. THOSE CLAUSES LISTED BELOW SHALL BE INCLUDED IN ALL COST REIMBURSEMENT CONTRACTS WHEN APPLICABLE. THE NEGOTIATOR SHALL REVIEW THOSE CLAUSES LISTED BELOW AND DELETE ALL CLAUSES THAT ARE NOT APPLICABLE. CLAUSE USAGES CAN BE FOUND IN THE APPLICABLE REGULATION OR THE FAR/DFARS USAGE GUIDES.

52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

(a) The Government may extend the term of this contract by written notice to the Contractor within 7 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

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(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

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SECTION J LIST OF ATTACHMENTS