

Ensuring Content Factory post processing queue can upload final files once approved

To ensure final files can be loaded within 24 business hours of final file approvals, each asset record must be started in Content Central and completed up to the "Confirmation" screen.

To have final files automatically publish after Stibo upload: click the "Done" button on the confirmation screen.
To manually publish files after Stibo uploads final files: do NOT click the "Done" button on the confirmation screen.

The screenshot displays the Content Central interface. On the left, there is a search sidebar with a search bar containing 'GTH03017' and a status dropdown menu with options: Draft, Expired, Future Published, and Published. Below the search bar are 'Search' and 'Reset' buttons. At the bottom of the sidebar is a list of search filters: Language document search, Project search, Advanced search, Launches, Campaigns, Sales conversations, Sales resource kit, FindIt, and Lookup Links.

The main content area is titled 'Confirmation' and shows document details for 'BKCC03029USEN-00'. A heading reads: 'Review the information below and click "Done" to publish.' The details are as follows:

Document ID	BKCC03029USEN-00
Title	Stibo Testing - ignore - edit
Abstract	Stibo Testing - ignore - edit
Keywords	Stibo Testing - ignore - edit
Publish on	2015-09-23
Publish time (eastern)	00:01
Expire on	2016-09-23
Restrict from WWW search	
Reviewed by legal	No
Attorney name	
Analyst approval for continued syndication	
Publishing comments	
Last modified by	Anjana vijayakrishnan
Last updated time	2015-09-23
Publishing comments	<input type="text"/>

At the bottom of the main content area are two buttons: 'Start again' and 'Done'.

The right sidebar contains navigation links: Start Project, Search, Filters, My workspace, GATE Translation, Helpdesk, System requirements, MAM Gateway, and Contact Us / Terms of Use. The Content Central logo and Sibosystems logo are at the bottom right.