

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE U	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 09	3. EFFECTIVE DATE 01-Aug-2010	4. REQUISITION/PURCHASE REQ. NO. N4142110RCF0045	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY FISC Norfolk, Contracting Dept Philadelphia 700 Robbins Avenue, Bldg. 2B Philadelphia PA 19111-5083	CODE N00189	7. ADMINISTERED BY (If other than Item 6) DCMA Baltimore 217 EAST REDWOOD STREET, SUITE 1800 BALTIMORE MD 21202-5299	CODE S2101A

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) International Business Machines Corporation 6710 Rockledge Drive Bethesda MD 20817-1826		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
[X]		10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-05-D-4364-EX03
		10B. DATED (SEE ITEM 13) 01-Apr-2007
CAGE CODE 3BXY7	FACILITY CODE 835130485	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
[X]	D. OTHER (Specify type of modification and authority) FAR 52.217-9 'Option to Extend the Term of the Contract'; FAR 52.232-22 'Limitation of Funds'

E. IMPORTANT: Contractor is not, is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print) [Redacted]		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) [Redacted] Contracting Officer	
15B. CONTRACTOR/OFFEROR [Redacted] (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY [Redacted] (Signature of Contracting Officer)	16C. DATE SIGNED 30-Jul-2010

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GENERAL INFORMATION

The purpose of this modification is to exercise Option IV (CLIN 4001) early under FAR 52.217-9 "Option to Extend the Term of the Contract". The PoP for this option is 01 Aug 2010 through 31 July 2011. The option will be incrementally funded.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased by \$ [REDACTED] from \$ [REDACTED] to \$1,631,490.00.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
400101	O&MN,N	[REDACTED]	[REDACTED]	[REDACTED]

The total value of the order is hereby increased by \$ [REDACTED] from \$ [REDACTED] to \$ [REDACTED].

LOA: 1701804 12TA 250 41421 F 068892 2D CF0045 414210F2521Q

Limitation of Funds

CLIN 4001 is incrementally funded and the amount currently available for payment hereunder is limited to \$ [REDACTED] inclusive of fee and is anticipate to include support through 31 Oct 2010 from the Sr. Principal Analyst and Admin Assistant. Subject to the General Provisions of the contract and the clause FAR 52.232-22 entitled "Limitation of Funds" (APR 1984), no legal liability on the part of the Government in excess of \$62,000 shall arise unless additional funds are incorporated as a modification to this task order.

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
1000	Financial Management & Comptroller Office support services as described herein during the period 1 April 2007 through 31 March 2008. (Total Level of Effort (LOE) as shown below.) (O&MN,N)	1.0	Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]
1001	Financial Management & Comptroller Office support services as described herein during the period 7 January 2008 through 6 January 2009. (Total Level of Effort (LOE) as shown below.) (O&MN,N)	1.0	Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]
1002	Financial Management & Comptroller Office support services as described herein during the period 24 October 2008 through 23 October 2009. (Total Level of Effort (LOE) as shown below.) (O&MN,N)	1.0	Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
3000	Travel associated with CLIN 1000. NTE \$15,000. (O&MN,N)	1.0	Lot	\$15,000.00
3001	ODC's associated	1.0	Lot	\$5,000.00

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with CLIN 1000.
NTE \$5,000.
(O&MN,N)

3002	Travel associated with CLIN 1001. NTE \$5,392.00 (O&MN,N)	1.0 Lot	\$5,392.00
3003	ODCs associated with CLIN 1001. NTE \$0.00. (O&MN,N)	1.0 Lot	\$0.00
3004	Travel associated with CLIN 1002. NTE \$15,000. (O&MN,N)	1.0 Lot	\$15,000.00
3005	ODCs associated with CLIN 1002. NTE \$5,000. (O&MN,N)	1.0 Lot	\$5,000.00

For Cost Type Items:

Item	Supplies/Services Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	Financial Management & Comptroller Office support services as described herein during the period 15 Aug 2009 through 14 Aug 2010. (Total Level of Effort (LOE) as shown below.) (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]
4001	Financial Management & Comptroller Office support services as described herein during the period 01 Aug 2010 through 31 Jul 2011. (Total Level of Effort (LOE) as shown below.) (O&MN,N)	1.0 Lot	[REDACTED]	[REDACTED]	[REDACTED]
400101	Funding in support of CLIN 4001 (O&MN,N)				

For ODC Items:

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Item	Supplies/Services Qty	Unit	Est. Cost
6000	Travel associated with CLIN 4000. NTE \$15,000. (O&MN,N)	1.0 Lot	\$0.00
6001	ODCs associated with CLIN 4000. NTE \$5,000. (O&MN,N)	1.0 Lot	\$0.00
6002	Travel associated with CLIN 4001. (O&MN,N)	1.0 Lot	\$15,000.00
6003	ODCs associated with CLIN 4001. (O&MN,N)	1.0 Lot	\$5,000.00

The Level of Effort for the performance of this order is based upon an anticipated total estimated level of effort of 3,510 hours of direct labor for the Base Year and for each option year.

The Level of Effort for this requirement is:

Year	Sr. Associate Analyst	Sr. Principal Analyst	Sr. Analyst	Admin Assistant	Total
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

PAYMENT OF FIXED FEE (COST PLUS FIXED FEE) (FISC DET PHILA) (OCT 1992)

See the below chart for the applicable fixed fee for work performed under this task order provided the required number of hours shown in the below chart are employed by the contractor in performance of this task order. If substantially fewer than the required number of hours shown in the below chart of said services are so employed, the fixed fee shall be equitably reduced to reflect the reduction of work. The Government shall make monthly payments of the fixed fee at the rates of shown in the below chart per direct labor hour invoiced by the contractor. All payments shall be in accordance with the provisions of FAR 52.216-8, "Fixed Fee," and FAR 52.216-7, "Allowable Cost and Payment." The total of all such payments shall not exceed eighty-five (85%) percent of the fixed fee. Any balance of fixed fee due the contractor shall be paid to the Contractor, and any over-payment of fixed fee shall be repaid to the Government by the Contractor, or otherwise credited to the Government at the time of final payment.

	Fixed Fee	Hours	Fixed Fee Rate
Basic	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

1. Background

1.1 The Federal Financial Management Improvement Act (FFMIA) of 1996 requires each Federal agency to implement and maintain financial management systems that comply with applicable Federal accounting standards and the United States Government Standard General Ledger (USSGL) at the transaction level. Business events come in countless types, sizes, goods, and services for all the Department of the Navy (DON) business areas. The USSGL enables the DON's financial records to comply with the hierarchy of Federal accounting standards. With this standardization, the financial position and results of operations can be compared across business units and reporting entities.

2. Scope and Objective

2.1 Scope - The OASN(FM&C) FMO requires contractor support to assist in the administration, implementation, and oversight of the USSGL compliance requirements to include Treasury requirements and compliance requirements of FFMIA of 1996. The contractor will provide expertise ensuring that the DON progresses towards and sustains compliance with the USSGL requirements, work with DON and DoD Financial Management and feeder systems implementation, and maintain and update the DON USSGL transaction library.

2.2 Objective - The DON objective while it continues to transform its business processes and procedures is to ensure that the USSGL is properly implemented and that all systems efforts meet the intent of the FFMIA of 1996. This is especially important as the DON continues to work on improving financial processes, procedures, and systems through its Financial Improvement Program (FIP).

3. Information Sources

3.1 Federal Management Financial Integrity Act of 1982

3.2 Chief Financial Officers Act of 1990

3.3 Government Performance and Results Act (GPRA) of 1993

3.4 Government Management Reform Act of 1994

3.5 Federal Financial Management Improvement Act of 1996

3.6 Department of Defense Financial Management Regulation (DoDFMR)

3.7 Documents resulting from the Federal Accounting Standards Advisory Board (FASAB)

processes

3.8 OMB Circular A-136, "Financial Reporting Requirements"

3.9 OMB Bulletin No. 06-03, "Audit Requirements for Federal Financial Statements"

3.10 US Treasury, "USSGL and Technical Guidance"

4. Tasks

4.1 Overall USSGL support to ensure that the DON progresses towards and sustains compliance with the USSGL requirements.

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4.1.1 Assist with business transformation issues such as the DON FIP.

4.1.2 Review, analyze, and provide the DON position to the Office of the Under Secretary of Defense (Comptroller)

(OUSD(C)) on proposed changes to the USSGL.

4.1.3 Provide support to OUSD(C) on data standardization efforts such as the Standard Financial Information Structure (SFIS).

4.1.4 Review changes to Department of Defense Financial Management Regulation (DoDFMR) and make recommendations to systems owners to ensure the systems reflect the required USSGL changes.

4.1.5 Assist in the direct feed project for the Navy Working Capital Fund (NWCF).

4.1.6 Provide assistance to the Navy Working Capital Fund for financial statement analysis. An example is the identification of USSGLs that cause variances and the reason for the variance.

4.1.7 Provide advice with the reconciliation between Proprietary to Budgetary accounts.

4.1.8 Provide advice and assistance with the DON Command Level Financial Statement effort.

4.2 Work with DON and DoD Financial Management systems and feeder systems, and their testing.

4.2.1 Work with system implementation efforts such as the Navy Enterprise Resource Planning (ERP) system to ensure proper USSGLs and posting logic are used.

4.2.2 Provide scenarios for the Navy ERP testing scripts.

4.2.3 Provide assistance with system conversion and migration to include data conversion and data cleansing.

4.2.4 Develop the DON proposal for requesting changes to the USSGL to include scenarios and posting logic.

4.2.5 Provide leadership in assuring that the proper crosswalks are in place for systems such as the following:

4.2.5.1 Crosswalk between legacy General Fund systems and the Navy ERP;

4.2.5.2 Crosswalk between legacy NWCF systems and Navy ERP; and

4.2.5.3 Crosswalk from legacy systems to Navy ERP to DONIBIS.

4.2.6 Review the posting logic for the Capital Purchases Program and make recommendations for changes.

4.2.7 Review the posting logic to include scenarios, for DON Echelon 1, Echelon II, and Echelon III for the following:

4.2.7.1 NWCF Corpus;

4.2.7.2 Direct Treasury Index 97 Funding; and

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4.2.7.3 Foreign Military Sales (FMS).

4.3 Maintain and update the DON USSGL transaction library. The USSGL provides a uniform Chart of Accounts. Since it is the cornerstone of financial system initiatives and business transformation it is important that technical guidance is provided in standardizing DON accounting.

4.3.1 Complete responsibility for maintaining and updating the DON USSGL Transaction Library to include the financial entries associated with common business events for the DON. This includes, but is not limited to, all tasks

4.1.2 Review, analyze, and provide the DON position to the Office of the Under Secretary of Defense (Comptroller) (OUSDC) on proposed changes to the USSGL.

4.2.5 Provide leadership in assuring that the proper crosswalks are in place for systems such as the following:

4.2.5.1 Crosswalk between legacy General Fund systems and the Navy ERP;

4.2.5.2 Crosswalk between legacy NWCF systems and Navy ERP; and

4.2.5.3 Crosswalk from legacy systems to Navy ERP to DONIBIS.

4.3.1 Complete responsibility for maintaining and updating the DON USSGL Transaction Library to include the financial entries associated with common business events for the DON. This includes, but is not limited to, all tasks associated with writing business case applications and determining the transaction reference and determining point accounts or attributes as applicable.

4.3.2 Develop briefing charts and informal USSGL training as needed.

4.4 Establish a Project Plan to assure all tasks identified in Section 4 of the Performance Work Statement meet standards, quality, estimated costs, and schedules. The Project Plan shall include a timeline for approach for implementing the tasks

5. Estimated Level of Effort (LOE)

5.1 Labor Category: Sr. Principal Analyst

5.1.1 Experience: Ten years of management analyst experience including at least seven years experience in DoD financial operations and in the DON accounting policies and procedures.

5.2 Labor Category: Sr. Financial Analyst

5.2.1 Experience: Ten years of management analyst experience including at least five years experience in DoD financial operations and in the DON accounting policies and procedures.

5.3 Labor Category: Financial Analyst

5.3.1 Experience: Ten years of management analyst experience, including at least five years experience in DoD financial operations and in the DON accounting policies, procedures and systems. Some public/private accounting experience is desired.

5.4 Labor Category: Administrative Assistant

5.4.1 Experience: One year of administrative support or file clerk experience.

6. Quality Surveillance and Performance Standards

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6.1 The government will conduct quality surveillance via various methods including formal and informal meetings, review of technical reports, review of monthly and weekly status reports and review of deliverables. Contractor shall submit a Quality Assurance Plan to the Task Order Manager (TOM) and the Contracting Officer Representative (COR). The plan shall include the contractor's process for managing performance in a safe, efficient, and quality manner, on schedule and within cost. The level of surveillance will be established by the COR to give the Government the necessary assurance that the requirements of the PWS are being met and that a process exists and is in place to ensure quality.

6.2 Contractor performance will be evaluated in the areas of performance (technical quality), schedule and cost.

6.3 Performance Metric

6.3.1 The government defines successful services as those that conform to the task description provided in the Performance Work Statement (PWS) with little or no rework required of the contractor.

6.3.2 Unsuccessful services are defined as those that do not conform to the task description provided in the PWS and require significant rework by the contractor at the direction of the government.

6.4 Schedule Metric

6.4.1 Successful delivery is defined as delivery of the Contract Data Requirements List (CDRL) on time 95% of the time.

6.4.2 Unsuccessful delivery is defined as delivery of the CDRL on time less than 95% of the time.

6.5 Cost Metric (Earned Value Management EVM)

6.5.1 Successful cost control is defined as performance of the PWS within the amount of funds allocated on the order. If the contractor's actual expenditures on a monthly basis exceed the budgeted amount for expenditures, the contractor must 1) provide an explanation why the budget was exceeded and 2) provide an explanation of adjustments that will ensure completion of the work within the ceiling of the task order, in order to receive a successful assessment of performance.

6.5.2 Unsuccessful cost control is defined as exceeding the funding allotted on the order or exceeding the original ceiling of the order due to reasons not attributable to the government. Furthermore, on a monthly basis, if the government is not notified of budgetary overruns, reasons for their occurrence, and steps the contractor is taking to ensure completion of the work within the ceiling of the order, the contractor will receive an unsuccessful assessment of performance.

7. Contract Data Requirements List (CDRL). The following are required CDRLs. Contractor format is acceptable, however the government reserves the right to review the format.

7.1 Monthly status report. Tasks 4.1 through 4.4. A consolidated report, summarized by task is acceptable. The summary for task 4.3 will identify all the updates to the DON USSGL Transaction Library that have occurred. The contractor shall prepare and deliver, on a monthly basis, a cumulative status report and a funds and man-hour expenditure report of all work accomplished to date under the task order. An explanation for all deviations from budgeted cost expenditures will be provided. The report will address the contractor's assessment of their performance in terms of outcomes and value. The report will provide a summary of the tasks and their current status.

7.2 Project Plan. Task 4.4.

7.3 Report of Scenarios for the Navy ERP testing scripts. Task 4.2

7.4 DON position papers on USSGL. Task 4.1.

7.5 Trail Balance Analysis (NWCF). Task 4.1. Analysis of the quarterly trial balances by NWCF business area.

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7.6 Briefings and informal training. Task 4.1 through 4.3. Prepare briefs, training materials, and when required, conduct training.

8. Place of Performance. FMO offices located at the Washington Navy Yard, NAVAIR located at Patuxent River MD, the ERP Lab located at Annapolis MD, and other naval activities/sites as ERP is implemented.

9. Period of Performance: Base period of 1 year from date of task order award, and four, one-year options.

10. Government Furnished Information, Systems, Space, Facilities.

10.1 The contractor is allowed government furnished information as required and as approved by the FMO Program Manager.

10.2 The government will provide a limited number of workspaces, and administrative supplies, telephones, computers, and access to printers, FAX machines, and copiers for this task. Navy Marine Corps Intranet (NMCI) access is provided at government sites. Access to NMCI at the contractor's facility may be required and provided.

11. Security. A visitor's request for every contractor employee must be prepared and submitted to OASN (FM&C) (FMO) no later than three business days in advance of working on-site at OASN (FM&C)(FMO). The visitor's request must include the contract number, duration of performance of contract, and the following information on each contractor: full name, date of birth, place of birth, social security number, and clearance status. The visitor's request must also include a statement that a background check has been performed on each contractor employee. Access to the Washington Navy Yard requires a Navy District Washington identification badge, and a Common Access Card, which can be issued upon arrival to OASN (FM&C)(FMO). Access to other Federal buildings may require a special badge or a federal employee as an escort. Contractors are responsible for performing security clearances necessary for access to government buildings. Those contractors who are eligible and based on a need can be provided a badge for access to designated government buildings. Contractors who do not have the necessary clearances in advance of the task order award may be unable to perform all the required tasks and thus may have to be substituted with personnel who have the required clearances.

12. The work performed relative to the tasking in this performance work statement is unclassified, and will require contractor personnel to have access to Privacy Information. Contractor personnel shall adhere to the Privacy Act, Title of the U.S. Code 552a and applicable DoD rules and regulations.

13. Travel may be required.

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SECTION D PACKAGING AND MARKING

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SECTION E INSPECTION AND ACCEPTANCE

This Quality Assurance Surveillance (QASP) supports the performance-based services for task orders under the U.S. Government Standard General Ledger (USSGL) support contract.

1.0 Introduction

This Quality Assurance Surveillance Plan (QASP) has been developed in accordance with the Performance Work Statement (PWS). This plan sets forth procedures and guidelines that will be used in evaluating the performance by the contractor.

The purpose of the QASP is to provide the Government's Contracting Officer Representative (COR) a method of surveillance for the services required in the PWS. The QASP provides the means to evaluate whether the contractor is meeting the performance objectives stated in the PWS.

The QASP will be used primarily as a tool to verify that the contractor has implemented a quality control process, which provides the quality of output the Navy deems necessary in the performance of the required services. The contractor is the owner of the quality control process and is responsible for developing, implementing, and modifying procedures that will produce the desired outcomes and result in performance of work within the required standards.

The Contractor will submit a Quality Assurance Plan to the COR. The plan shall include the contractor's process for managing performance in a safe, efficient, and quality manner. The level of surveillance will be established by the COR to give the Government the necessary assurance that the requirements of the PWS are being met and that a process exists and is in place to ensure quality. If, during the course of this surveillance, the COR discovers the service provider is not complying with the established level of quality, the level of surveillance may be increased. If performance exceeds standards, surveillance may be decreased.

2.0 Methods of Surveillance

Surveillance methods will vary according to the service being monitored. The Government's intent is to minimize the level of Government involvement and allow the contractor to responsibly perform, or exceed, the contract standards.

The primary methods of surveillance to monitor performance of this contract are:

Performance: The Contracting Officer's Representative (COR) will measure the contractor's performance by assessing the quality of the services delivered by the contractor. Examples of services delivered include, but are not limited to, briefings, studies, and reports provided in accordance with the Contract Data Requirements List.

Cost: Earned Value Management (EVM) metrics (cost metrics) will be used to achieve cost requirements. The Contracting Officer's Representative (COR) will review monthly cost vouchers to monitor the contractor's expenditures in comparison to the contractor's proposed budget throughout the contract performance.

Schedule: The Contracting Officer's Representative (COR) will determine whether the contractor has met the schedule through the use of the due dates for receipt of deliverables through the Contract Data Requirements List (CDRL), which is located at Attachment A.

There are three levels of surveillance:

Level I – Reduced: applied in the case of exceptional contractor performance.

Level II – Normal: applied to good, but not exceptional, contractor performance. This level is to be used when the contract is first implemented.

Level III – Increased: applied in the case of poor contractor performance.

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The COR will make quality assurance evaluation results known to the Contracting Officer and to the contractor, who are responsible for taking appropriate action. The COR will evaluate the contractor's performance as stated in the PWS and will maintain a file for historical data.

The contractor will have a quality assurance program in place to monitor their performance, provide feedback on their performance, to provide guidance on corrective actions to problems that arise, and to maintain an audit trail of incidents and issues.

When the contractor's response is likely to correct a problem that arises, the COR should recommend to the Contracting Officer that further government action will not be required with the exception of an increased level of surveillance.

If the contractor's response is not likely to correct a problem that arises, then the COR will explain why the solution is not adequate and recommend action by the government.

3.0 Performance Measurements

3.1 Performance Metric:

- The Government defines successful services as those that conform to the task description provided in the Performance Work Statement (PWS) with little or no rework required of the contractor.
- Unsuccessful services are defined as those that do not conform to the task description provided in the PWS and require significant rework by the contractor at the direction of the Government.

3.2 Schedule Metric – Successful delivery is defined as delivery of the Contract Data Requirements List 95% of the time. Unsuccessful delivery is defined as delivery of the CDRL less than 95% of the time.

3.3 Cost Metric (Earned Value Management (EVM)):

- Successful cost control is defined as performance of the PWS within the amount of funds allotted on the order. If the contractor's actual expenditures on a monthly basis exceed the budgeted amount for expenditures, the contractor must (1) provide an explanation why the budget was exceeded and (2) provide an explanation of adjustments that will ensure completion of the work within the ceiling of the contract, in order to receive a successful assessment of performance.
- Unsuccessful cost control is defined as exceeding the funding allotted on the order or exceeding the original ceiling of the order due to reasons not attributable to the Government. Furthermore, on monthly basis, if the Government is not notified of budgetary overruns, reasons for their occurrence, and steps the contractor is taking to ensure completion of the work within the ceiling of the order, the contractor will receive an unsuccessful assessment of performance.

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SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

1000	4/1/2007 - 3/31/2008
1001	1/7/2008 - 1/6/2009
1002	10/24/2008 - 10/23/2009
3000	4/1/2007 - 3/31/2008
3001	4/1/2007 - 3/31/2008
3002	1/7/2008 - 1/6/2009
3003	1/7/2008 - 1/6/2009
3004	10/24/2008 - 10/23/2009
3005	10/24/2008 - 10/23/2009
4000	8/15/2009 - 8/14/2010
4001	8/1/2010 - 7/31/2011
6000	8/15/2009 - 8/14/2010
6001	8/15/2009 - 8/14/2010
6002	8/1/2010 - 7/31/2011
6003	8/1/2010 - 7/31/2011

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SECTION G CONTRACT ADMINISTRATION DATA

POINT OF CONTACT

The contracting office point of contact is [REDACTED] Code 280.1D who may be reached at [REDACTED] or by email at [REDACTED]

The Contracting Officer's Representative assigned to this order is [REDACTED] who may be reached at [REDACTED] or by phone at [REDACTED]

CLAUSES INCORPORATED BY FULL TEXT

SUP 5252.232-9402 INVOICING AND PAYMENT (WAWF) INSTRUCTIONS (April 2008)

(a) Invoices for goods received or services rendered under this contract shall be submitted electronically through Wide Area Work Flow -- Receipt and Acceptance (WAWF):

(1) The vendor shall have their cage code activated by calling 866-618-5988. Once activated, the vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the Internet at <http://www.wawftraining.com>. Additional support can be obtained by calling the NAVY WAWF Assistance Line: 1-800-559-WAWF (9293).

(2) WAWF Vendor "Quick Reference" Guides are located at the following web site: <http://www.acquisition.navy.mil/navyaos/content/view/full/3521>.

(3) Select the invoice type within WAWF as specified below. Back up documentation (such as timesheets, receiving reports etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF. Total limit for each file is not to exceed 2MB. Multiple attachments are allowed.

(b) The following information, regarding invoice routing DODAAC's, must be entered for completion of the invoice in WAWF:

	<i>Routing Table</i>
WAWF Invoice Type	<i>Cost Vouchers</i>
Contract Number	<i>N00178-05-D-4364</i>
Delivery Order Number	<i>EX03</i>
Issuing Office DODAAC	<i>N00189</i>
Admin Office DODAAC	<i>S2404A</i>
Inspector DODAAC (usually only used when Inspector & Acceptor are different people)	<i>N41421</i>
Service Approver DODAAC (Cost Voucher)	<i>HAA661</i>
DCAA Office DODAAC (Used on Cost Voucher's only)	<i>HAA661</i>
Paying Office DODAAC	<i>HQ0338</i>
Acceptor/COR Email Address	[REDACTED]

(c) Contractors approved by DCAA for direct billing will not process vouchers through DCAA, but may submit directly to DFAS. Vendors MUST still provide a copy of the invoice and any applicable documentation that supports payment to the Acceptor/Contracting Officer's Representative (COR) if applicable. Additionally, a copy of the invoice

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

(s) and attachment(s) at time of submission in WAWF must also be provided to each point of contact identified in section (d) of this clause by email. If the invoice and/or receiving report are delivered in the email as an attachment it must be provided as a .PDF, Microsoft Office product or other mutually agreed upon form between the Contracting Officer and vendor.

(d) For each invoice / cost voucher submitted for payment, the contractor shall include the following email addresses for

the WAWF automated invoice notification to the following points of contact:

Name	Email	Phone	Role
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]
[REDACTED] [REDACTED] [REDACTED]
[REDACTED]
[REDACTED] [REDACTED] [REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] [REDACTED] [REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] [REDACTED] [REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED] [REDACTED] [REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED] [REDACTED] [REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] [REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED] [REDACTED] [REDACTED]
[REDACTED]
[REDACTED]

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SECTION H SPECIAL CONTRACT REQUIREMENTS

Special Contract Requirements shall be in accordance with Section H of the IDIQ contract.

APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE (FISC DET PHILA) (OCT 1992)

(a) The Contracting Officer hereby designates the following individual as Contracting Officer's Representative(s) (COR) for this contract:

██████████

720 Kennon Street, SE Rom 115

Washington Navy Yard, D.C. 20374-5025

██████████

████████████████████

(b) In the absence of the COR named above, all responsibilities and functions assigned to the COR shall be the responsibility of the alternate COR acting on behalf of the COR. The Contracting Officer hereby appoints the following individual as the alternate COR:

_____ N/A

NAME

MAIL ADDRESS

TELEPHONE NUMBER

(c) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion as necessary with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to take any action, either directly or indirectly, that would change the pricing, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract (or delivery/task order), or to direct the accomplishment of effort which goes beyond the scope of the statement of work in the contract (or delivery/task order).

(d) It is emphasized that only a Contracting officer has the authority to modify the terms of the contract, therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. When/if, in the opinion of the contractor, an effort outside the existing scope of the contract (or delivery/task order) is requested, the contractor shall promptly notify the PCO in writing. No action shall be taken by the contractor under such direction unless the PCO or ACO has issued a contractual change or otherwise resolved the issue.

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SECTION I CONTRACT CLAUSES

Note: All clauses of SECTION I of the basic contract apply to this task order (unless otherwise specified in the task order) plus the following.

CLAUSES INCORPORATED BY FULL TEXT:

OPTION TO EXTEND THE TERM OF THE CONTRACT

- (a) The Government may extend the term of this contract by written notice to the Contractor prior to the end of the current performance period.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years.

(End of clause)

CONFIDENTIALITY AND NON-DISCLOSURE CLAUSE

The contractor may gain access to information and data (hereinafter referred to collectively as “data”) which is “sensitive and/or proprietary,” whether or not designated or marked. The contractor shall be responsible for ensuring that all contractor personnel who obtain such data understand and abide by the terms of this clause.

The contractor agrees that all data, whether in paper or electronic format, to which the contractor may have access during contract performance, is restricted for Government use only and for use by the contractor only in furtherance of contract performance. The contractor shall not disclose the information or data to persons other than contractor and U.S. Navy personnel, except as otherwise approved by the Contracting Officer in writing, and unless required by court order or applicable law, or unless necessary to conduct a judicial or administrative inquiry.

In the event that the contractor requires access to proprietary information of other companies in order to perform the contract, the contractor shall execute written agreements with those companies to protect the information from unauthorized disclosure and shall refrain from using it for purposes other than for which it was furnished. A copy of all executed agreements shall be delivered to the Contracting Officer.

(End of Clause)

PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL (FAR 52.204-9) (JAN 2006)

- (a) The Contractor shall comply with agency personal identity verification procedures identified in the contract that implement Homeland Security Presidential Directive-12 (HSPD-12), Office of Management and Budget (OMB) guidance M-05-24, and Federal Information Processing Standards Publication (FIPS PUB) Number 201.
- (b) The Contractor shall insert this clause in all subcontracts when the subcontractor is required to have physical access to a federally-controlled facility or access to a Federal information system.

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SECTION J LIST OF ATTACHMENTS

Exhibit A. Contract Data Requirements List (CDRL) (Executed documents will follow award of this order.)